

Streets, Alleys and Sidewalks Committee of the City of Harlan, Iowa – March 25, 2024

The Streets, Alleys and Sidewalks Committee met on Monday, March 25, 2024, at Noon in the Council Chambers, 711 Durant Street, Harlan, Iowa.

Present: Kyle Lindberg, Sharon Kroger, Jennifer Kelly

Present Electronically: Troy Schaben

Absent: None

Also Present: Gene Gettys, Jeff Musich, Jennifer Malone, Roger Bissen, Joe Rueschenberg

Chairman Lindberg called the meeting to order.

It was moved by Kroger and seconded by Kelly to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

It was moved by Kroger and seconded by Kelly to approve the minutes of the September 18, 2023, Streets, Alleys, and Sidewalks Committee meeting. The motion carried unanimously.

Reviewed request for no parking regulation changes on 11<sup>th</sup> Street between Main & Broadway. It was moved by Kroger and seconded by Kelly to send to Council for formal reading, to change no parking to the east side of 11<sup>th</sup> Street between Main & Broadway. The motion carried unanimously.

Reviewed request for no parking regulations on either side of Victoria Street due to lane width. It was moved by Kroger and seconded by Kelly to send to Council for formal reading, to add no parking on either side of Victoria Street between 3<sup>rd</sup> & Exchange. The motion carried unanimously.

Reviewed request for no parking regulations on north side of Pine Street at 6<sup>th</sup> Street. It was moved by Kroger and seconded by Kelly to send to Council for formal reading, to add no parking from corner to here (30') on the north side of Pine Street at 6<sup>th</sup> & Pine Street. The motion carried unanimously.

Information and updates provided on the following:

- Erie/Cheyenne – There is no history of issues with current parking in this area. No changes will be made at this time.
- 7<sup>th</sup> & Baldwin Turn – Due to street parking, the lane is narrower on the north side of the street. No changes will be made at this time.
- Crosswalk Art – Discussions are at the beginning stages. More to follow as it progresses.
- 4<sup>th</sup> & Main Structure – Streets department is moving forward with this project at this time.

There being no further business, the meeting was adjourned.

*These minutes are as recorded by the Jennifer Malone and are subject to committee approval at the next regular meeting.*

Streets, Alleys and Sidewalks Committee of the City of Harlan, Iowa – MAY 14, 2024

The Streets, Alleys and Sidewalks Committee met on Tuesday, May 14, 2024, at Noon in the Council Chambers, 711 Durant Street, Harlan, Iowa.

Present: Kyle Lindberg, Sharon Kroger, Jennifer Kelly

Absent: None

Also Present: Gene Gettys, Jeff Musich, Jennifer Malone, Roger Bissen, Jay Christensen & Jack Gubbels

Chairman Lindberg called the meeting to order.

It was moved by Kroger and seconded by Kelly to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

It was moved by Kroger and seconded by Kelly to approve the minutes of the March 25, 2024, Streets, Alleys, and Sidewalks Committee meeting. The motion carried unanimously.

Reviewed request for stop signs along Garfield Avenue:

- McKinley Avenue (traveling north) & Garfield Ave.
- Franklin Avenue (traveling south) & Garfield Ave.
- Morse Avenue (traveling south) & Garfield Ave.

Gettys explained that at a recent Board of Adjustment meeting it was determined there was no stop sign at McKinley & Garfield. Upon further staff review it was determined that due to Garfield Avenue abutting the hospital and for public safety reasons, installing stop signs should be considered. It was moved by Kelly and seconded by Kroger to send to Council for formal reading, to place stop signs as indicated above along Garfield Avenue. The motion carried unanimously.

Information and updates provided on the following:

- Downtown Parking – Due to the ebb & flow of business around the square, no changes are being made currently. The City will continue to monitor parking.
- Event/Advertising/Political signs in ROW – Most of the signs are placed inside the sidewalks and on residential property, or others are temporary event signage, so no changes currently.
- 4<sup>th</sup> & Main Bridge Structure – work is being finalized this week.
- Welcome Signs – footings are being poured and work is progressing.
- Crosswalk Art – Gettys shared some student designs which are in the works. Tentative installations on a weekend in September which would require street closure. More to follow.

There being no further business, the meeting was adjourned.

*These minutes are as recorded by Jennifer Malone and are subject to committee approval at the next regular meeting.*

Streets, Alleys and Sidewalks Committee of the City of Harlan, Iowa – June 25, 2024

The Streets, Alleys and Sidewalks Committee met on Tuesday, June 25, 2024, at Noon in the Council Chambers, 711 Durant Street, Harlan, Iowa.

Present: Sharon Kroger, Kyle Lindberg, Jennifer Kelly

Absent: None

Also Present: Gene Gettys, Jeff Musich, Ashley Schleis, Roger Bissen, Jack Gubbels, \*Troy Schaben, & Jerry Henscheid

Chairperson Kroger called the meeting to order.

It was moved by Kelly and seconded by Kroger to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

It was moved by Kelly and seconded by Kroger to approve the minutes of the May 14, 2024, Streets, Alleys, and Sidewalks Committee meeting. The motion carried unanimously.

The committee reviewed Jerry Henscheid's request for a curb cut and a drive entrance of 16' at 1122 6<sup>th</sup> Street. It was moved by Lindberg and seconded by Kelly to send to Council for final consideration, to allow curb cutting and a drive entrance request of 16' at 1122 6<sup>th</sup> Street. The motion carried unanimously.

Harlan Community Schools is going down to two in town bus stops and requested the City of Harlan to paint crosswalks to assist pedestrian safety in the affected areas. There was discussion on which crosswalks to paint and concerns about what this might do to the already congested areas. It was also suggested to eliminate painted crossings at 9<sup>th</sup> and 10<sup>th</sup> Street on the north side of Cyclone due to safety concerns with emergency vehicles entering/exiting at the fire station and ambulance service. City Administrator Gene Gettys will reach out to the school. No action was taken.

Use of the public yard waste site for ash tree removal on private property by commercial contractors was discussed. The intent was to potentially provide some financial relief to residents if the commercial contractor could use the public site for disposal. The current policy does not allow commercial use of the public yard waste site due to limited capacity. No action was taken.

Information and updates provided on the following:

There is a resident who wants to close 12<sup>th</sup> Street for trimming trees. He has started the permit for closing a street and tree work. *(NOTE: following the meeting there was staff review and discussion specific to Multi-Purpose Permits. 'Tree Work' DOES NOT require Council approval. 'Street Closing' DOES require Council approval (i.e. block parties, downtown events, etc.). Tree work being performed by our Street department staff and private contractors on a regular basis don't require Council approval and we follow safety protocols and notifications (and in some cases we don't even receive notice). Why should this be different for a private individual? We follow and require the same notifications and protocols. In any event, we have approved this request for 'Tree Work' and will follow our regular process.*

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There being no further business, the meeting was adjourned.

*These minutes are as recorded by Ashley Schleis and are subject to committee approval at the next regular meeting.*